

Minutes – Board of Public Affairs

February 7, 2020

The meeting was called to order at 10:00 a.m.

Present: Mr. Roach, Mr. Helling, Mr. Cook, Mr. Smith, Mr. Stover, and Mrs. Lehotay

Mr. Helling made a motion, Mr. Roach 2nd, and Mr. Cook agreed to approve the minutes of the previous meeting on January 17, 2020.

Mr. Roach made a motion, Mr. Cook 2nd, and Mr. Helling agreed to approve the bills with the exception of the Frost Construction and the AT&T bill. Both needs looked in to.

Leak Adjustments:

47 Sargent Dr. (Williamson) – Adjustment tabled until full quarter reading can be obtained.

53 Sargent Dr. (Merrill) – Mr. Cook made a motion, Mr. Helling 2nd, and Mr. Roach agreed to approve a leak adjustment.

31 N. Limestone St. (Whitmarsh) – Mr. Helling made a motion, Mr. Cook 2nd, and Mr. Roach agreed to adjust the sewer only. Does not qualify for water adjustment.

751 Oakdale Dr. (Lovett) – Mr. Roach made a motion, Mr. Helling 2nd, and Mr. Cook agreed to approve a leak adjustment with the added 45,000 gallons in the adjustment.

9 Elm St. (Osborn) – Mr. Roach made a motion, Mr. Cook 2nd, and Mr. Helling agreed to approve a leak adjustment for the December bill with no additional usage included and payment plan of new amount split in 1/3 with first amount due in February, second due in March, and third due in April.

3 W. Xenia St. (Wilhelm) – tabled until quarterly readings are read in person from water department.

Old Business:

1. Mr. Roach made a motion, Mr. Cook 2nd, and Mr. Helling agreed to have the roof at the well house repaired by Frost Construction for \$1,070.00. Unforeseen damages raised invoice to \$1,295.00. Work is not yet completed.
2. Variable speed drive at water plant is repaired and running. It has been suggested to move outside to get it out of the chlorine. Quote is still needed.
3. Mr. Smith and Mr. Stover received a quote from Bane-Welker Equipment, LLC. with a trade-in of \$5,000, new Kubota Mower \$13,850.00. Total cost \$8,850.00. Mr. Roach made a motion, Mr. Helling 2nd, and Mr. Cook agreed to approve the purchase paying for it by 2/3 sewer and 1/3 water.
4. Received 2 quotes from Chapel Electric for the lights at the sewer plant. Option 1 was to replace with same type of lights at \$1,300.00. Options 2 was to replace with LED lights at \$2,400.00. Mr. Roach made a motion, Mr. Helling 2nd, and Mr. Cook agreed to go with option 2 and replace lights with LED at \$2,400.00. Rebates will be applied to bill.
5. Mr. Smith received price for wired meters. He was able to find only 12 wired meters available at a price of \$60.00 each. Received price of \$205.00 a meter for in house and can be read on the road for drive by readings. Package included 48 meters, laptop, and training. 50/50 billing through water and sewer may be possible. Mr. Smith going to research more and get additional estimates.
6. New policy on Meter Reads discussed. Tabled for next meeting.

New Business:

1. Chlorine heads for water plant is needed along with scale and alarm. Chlorine head quote is \$2,102.00 from C.I. Thornburg Co., Inc., scale quote \$1,520.00, and alarm quote \$2,510.00. Mr. Roach made a motion, Mr. Helling 2nd, and Mr. Cook agreed to approve purchase of chlorine heads.
2. Congratulations to Mr. Smith for passing his test on January 21, 2020! He is to get his overtime added up so complete hours are known.
3. Effluent sampler frig is not working. Currently using ice packs. Old spare is going to be tested to see if it works.
4. Mr. Smith will be at Southern State on March 3 and 4 for contact hours.
5. On February 3, 2020 the EPA did a sewer plant inspection. A copy of report was passed out.

Meeting was adjourned at 11:32 am. The next meeting will be Friday, February 21, 2020 at 10:00 a.m.

President Robert Roach