

# Minutes – Board of Public Affairs

May 17, 2019

The meeting was called to order at 10:00 a.m.

Present: Mr. Roach, Mr. Cook, Mr. Helling, Mr. Church, and Mayor Watson

Mr. Cook made a motion, Mr. Helling 2<sup>nd</sup> and Mr. Roach agreed to accept the minutes as read.

Mr. Cook made a motion, Mr. Helling 2<sup>nd</sup> and Mr. Roach agreed to approve the bills.

## Leak Adjustments:

Mr. Cook made a motion, Mr. Helling 2<sup>nd</sup> and Mr. Roach agreed to approve an adjustment for sewer only for 5 Clemens St.

## Payment Plans:

Mr. Roach made a motion, Mr. Cook 2<sup>nd</sup> and Mr. Helling agreed to deny the payment plan request (past the deadline) for 111 Sun Hollow Pl. and 113 Sun Hollow Pl. **No more additional request will be considered for this quarter.**

## Old Business:

1. Suncraft (Ron Bolling) has us on his schedule the first part of July to do the inside and outside of the tower.
2. Mr. Roach made a motion, Mr. Cook 2<sup>nd</sup>, Mr. Helling agreed to hire Adam Stover for the laborer position at the water/wastewater plant with the pay starting at \$16.00 an hour. Mr. Roach called Mr. Stover with Mr. Cook, Mr. Helling and the Mayor present and asked him if he would accept the job at that pay and he answered yes.

## New Business:

1. Mr. Helling made a motion, Mr. Cook 2<sup>nd</sup> and Mr. Roach agreed to do away with Dale and Steve hanging door hangers for delinquent accounts and instead mailing (post card size) a notice 3 business days after past due date. Customers will have until the 15<sup>th</sup> of the month to pay before they are subject to disconnect.
2. There was discussion about after hour work for the department and overtime. We will need to change our policies about after hour call outs.
3. Mr. Roach made a motion, Mr. Helling 2<sup>nd</sup> and Mr. Cook agreed to go into executive session to discuss personnel at 11:15.
4. Mr. Roach called the meeting back to order at 11:52. No action was taken.

Meeting was adjourned at 11:52 a.m.

The next meeting will be Friday, June 3rd, 2019 at 10:00 a.m.



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President