

Minutes – Board of Public Affairs

June 7, 2019

The meeting was called to order at 10:00 a.m.

Present: Mr. Roach, Mr. Cook, Mr. Helling, Mr. Church, Mr. Haines and Mayor Watson

Mr. Cook made a motion, Mr. Helling 2nd and Mr. Roach agreed to accept the minutes as read.

Mr. Cook made a motion, Mr. Helling 2nd and Mr. Roach agreed to approve the bills.

Leak Adjustments:

None

Payment Plans:

None

Old Business:

1. Suncraft (Ron Bolling) has us on his schedule for the first part of July to do the inside and outside of the water tower. Approximate cost is \$215,875 plus any welding needing done at \$30 per square inch.
2. Adam Stover will start work on Monday June 10th.
3. There was discussion about after hour work for the department and overtime. We will need to change our policies about after hour call outs.
4. Brianna is to develop a mailer for past due accounts. It is to be mailed three business days past the due date. Payment will be required by the 15th of the month to avoid disconnection.

New Business:

1. Mr. Church informed us that the humidifier for the water plant is beyond repair. Purchased new one for \$4000.
2. Mr. Haines's truck had a recall for a possible water leak in the cabin. They found a major leak from the install of the emergency light by Custom Cabs. He will check with Custom Cabs.
3. Fire hydrants will be flushed between June 12th and June 14th.
4. 32 E. Washington St. asked to have only one meter for the property. The house used to be a duplex. Mr. Church said that would be no problem.
5. The past due list was discussed. There are three people still on the list.
6. The position of "Operator of Record" was discussed. Timeline is: post job July 22nd for two weeks, interview in August, start work September 9th. To be posted on the O.T.C.O. web site.

Meeting was adjourned at 10:50 a.m.

The next meeting will be Friday, June 21st, 2019 at 10:00 a.m.



President