

Village of Jamestown, Ohio
Class I Water and Class II Wastewater Public Works Superintendent

The Village of Jamestown, Ohio is currently taking applications for a Public Works Superintendent.

The candidate will serve as Water Treatment Plant and Waste Water Treatment Plant Superintendent and Operator of Record. Candidate must be willing to work weekdays and required coverage on weekends and holidays in rotation.

E.P.A. Operators' license is required. Water Class 1 AND Waste Water Class II.

Applicant must have a High School Diploma or equivalent and be in good health and physical condition. Must have a current driver's license. Must be willing to work in extreme conditions of weather and environment and be on call 24/7 for emergency repairs.

The salary for this position starts at \$25.00 an hour and is negotiable based on qualifications. Benefits include: health insurance, sick leave, vacation, paid holidays, life insurance, and OPERS retirement.

The candidate must be dependable, self-motivated, able to follow detailed instructions and maintain a good work record. They must also be able to pass a drug and background test.

This position description in no manner states or implies that these are the only duties and responsibilities to be performed by the new employee.

Applicants should submit a resume with work-related references and a Village of Jamestown application no later than 4:00 pm on August 1st, 2019.

Application can be downloaded from the Village of Jamestown Ohio website: jamestownohio.us or picked up at the Village Office located at 84 Seaman Dr. Jamestown, Ohio.

Village of Jamestown, Ohio
84 Seaman Drive
Jamestown, Ohio 45335

Phone 937-675-5311 Fax 937-675-3142 Email: jamestownswpt@att.net



APPLICATION FOR EMPLOYMENT- ZONING INSPECTOR

(Pre-Employment Questionnaire) (An Equal Opportunity Employer)

LAST FIRST MIDDLE

PERSONAL INFORMATION				DATE	
				SOCIAL SECURITY NUMBER	
NAME					
	LAST	FIRST	MIDDLE		
PRESENT ADDRESS					
	STREET	CITY	STATE	ZIP	
PERMANENT ADDRESS					
	STREET	CITY	STATE	ZIP	
PHONE NO.		ARE YOU 18 YEARS OR OLDER?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS?				Yes <input type="checkbox"/> No <input type="checkbox"/>	

EMPLOYMENT DESIRED		DATE YOU CAN START	SALARY DESIRED
POSITION		IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER?	
ARE YOU EMPLOYED NOW?		WHERE?	WHEN?
EVER APPLIED TO THIS COMPANY BEFORE?			
REFERRED BY			

EDUCATION	NAME AND LOCATION OF SCHOOL	*NO OF YEARS ATTENDED	*DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

GENERAL

SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK

SPECIAL SKILLS

ACTIVITIES: (CIVIC ATHLETIC ETC.)

EXCLUDE ORGANIZATIONS, THE NAME OF WHICH INDICATES THE RACE, REED. SEX, AGE, MARITAL STATUS COLOR OR NATION OF ORIGIN OF ITS MEMBERS.

U. S MILITARY OR NAVAL SERVICE	RANK	PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES
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*This form has been revised to comply with the provisions of the Americans with Disabilities Act and the final regulations and interpretive guidance promulgated by the EEOC on July 26, 1991.

FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST).

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

REFERENCES: GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1			
2			
3			

IN CASE OF EMERGENCY NOTIFY

NAME	ADDRESS	PHONE NO.
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"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.
 IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN IT'S PRESIDENT, AND THEN ONLY WHEN IN WRONG AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING.

DATE: _____ SIGNATURE _____

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY: _____ DATE: _____

REMARKS: _____

NEATNESS _____ ABILITY _____

HIRED: Yes No POSITION _____ DEPT. _____

SALARY/WAGE _____ DATE REPORTING TO WORK _____

APPROVED: 1. _____ 2. _____ 3. _____

EMPLOYMENT MANAGER DEPT. HEAD GENERAL MANAGER

This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination. This Application for Employment Form is sold for general use throughout the United States. TOPS assumes no responsibility for the inclusion in said form of any questions which, when asked by the Employer of the Job Applicant, may violate State and/or Federal Law.